

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, September 23, 2021

7:00 P.M.

Roslyn High School – Auditorium

MINUTES

Meryl W. Ben-Levy, President
Michael Levine
Steven Litvack
David Seinfeld
Bruce Valauri

ALSO PRESENT

Allison Brown	Superintendent
Susan Warren	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Primary Education
Nancy Carney Jones	District Clerk
Jaideep Grewal	Student Delegate

ABSENT

Clifford Saffron, Vice President
David Dubner

7:00 p.m. - Board of Education Meeting

Ms. Ben-Levy called the meeting to order at 7:06 p.m.

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the Treasurer's Report for June 2021. **(Attachment T1)**

Ms. Basilicato, District Treasurer, presented and discussed the Treasurer's Report for June 2021.

Ms. Ben-Levy moved, seconded by Mr. Litvack carried by a vote of 5-0, (Messrs. Dubner and Saffron absent) to accept the Treasurer's Report for June 2021.

Recommendation to accept the minutes from the following meeting(s):
August 24, 2021

Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 5-0, (Messrs. Dubner and Saffron absent) to accept the minutes for August 24, 2021.

Board President's Comments

Ms. Ben-Levy spoke about the meaning of respect and admiration and the different ways we show both. She spoke of the High School seniors and how through their life experiences, they have developed qualities that earn them the respect and admiration of their peers.

Superintendent's Comments

Ms. Brown welcomed everyone to the first full week of school, due to several holidays; this week is the first full week of school. She told the Board she has had the opportunity to visit all the schools and spoke about how great the schools look and how wonderful it is to see the students back in school. She thanked the Board of Education for their continued support.

In addition, Ms. Brown met with OCC President, Mr. Grewal to discuss the OCC's plans and ideas for the coming year and to offer her support for their future endeavors.

She announced Saturday is Homecoming and for the first time in 2 years, there will be a Homecoming parade. She spoke about how Homecoming brings our community together and asked everyone to come out and celebrate with us.

Student Delegate's Comments

Mr. Grewal remarked in preparation of Homecoming this week, a group of cheerleaders, football player and OCC representatives are holding pep rallies at the Heights, Harbor Hill and East Hills schools to get the younger students excited about homecoming.

The OCC is working on several initiatives:

- to organize a meet and greet for all the new students in the High School
- and to organize leisure activities during lunchtime for the freshman and sophomores class.

The OCC's priorities for the next coming weeks are Homecoming and the Halloween costume party.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comments.

Ms. Ben-Levy made a motion to move the agenda and including the agenda addendum as a consent agenda.

Ms. Ben-Levy moved, Mr. Litvack seconded and carried by a vote of 5-0 (Messrs. Dubner and Saffron absent), to accept as a consent agenda.

Ms. Ben-Levy moved, Mr. Litvack seconded and carried by a vote of 5-0, (Messrs. Dubner and Saffron absent) to adopt as a consent agenda with the agenda addendum.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
27	William Marvin	Resignation	Science National Honor Society	HS		9/23/21		Per RTA Contract
28	William Marvin	Appointment, Co-Advisor	Science National Honor Society	HS	9/24/21	6/30/22		Per RTA Contract, shared
29	Joseph Dispigno	Appointment, Co-Advisor	Science National Honor Society	HS	9/24/21	6/30/22		Per RTA Contract, shared
30	Loretta Fonseca	Appointment	Collegial Circle Facilitator		9/24/21	6/30/22		\$80/hour (paid by Teacher Center Grant)

***All extracurricular appointments are subject to the Governor's order regarding school closure.

Note: All appointments above are subject to state and local conditions due to COVID-19.

P.2 Classified

Item	Name	Action	Position / Replacing	Class	Type	Location	From	To	Certification on Class / Step / Salary
10	Aminta Martinez	Resignation from Position	Monitor				On or about 9/27/21*		
11	Aminta Martinez	Substitute Appointment	Substitute Food Service Worker	Labor		District	On or about 9/28/21*		\$14.00/hour
12	Joseph Schnelle	Resignation	Security Aide Hourly			DW		9/19/21 (last day of employment)	

* Pending Civil Service Approval

NOTE: All appointments are subject to Federal, State and local conditions due to COVID-19.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

The following items [(i) through (x)] are “flow-through” grants that pass through the district special aid fund but have no impact on our general fund budget

- (i) Contractor: ACDS, Inc.
Services: Instructional services for the 2021-22 school year
Fees: **611 Grant**
\$1,929.00 per student (2 students)
\$643.00 per student Related Services (1 student)
Total will be \$4,501.00
619 Grant
\$561.00 per student (2 students)
\$187.00 per student Related Services (1 student)
Total will be \$1,309.00
- (ii) Contractor: Anderson Center for Autism
Services: Instructional services for the 2021-22 school year
Fees: **611 Grant**
\$1,929.00 per student (1 student)
Total will be \$1,929.00
- (iii) Contractor: Brookville Center for Children’s Services, Inc.
Services: Instructional services for the 2021-22 school year
Fees: **611 Grant**
\$1,929.00 per student (11 students)
Total will be \$21,219.00
619 Grant
\$561.00 per student (7 students)
Total will be \$3,927.00
- (iv) Contractor: Cerebral Palsy Association of Nassau County Inc.
The Children’s Learning Center
Services: Instructional services for the 2021-22 school year
Fees: **611 Grant**
\$1,929.00 per student (2 students)
Total will be \$3,858.00
- (v) Contractor: Harmony Heights School
Services: Instructional services for the 2021-22 school year
Fees: **611 Grant**
\$1,929.00 per student (2 students)
Total will be \$3,858.00
- (vi) Contractor: Kids First Evaluation and Advocacy Center, Inc.

- Services: Instructional services for the 2021-22 school year
 Fees: **611 Grant**
 \$1,929.00 per student (1 student)
 Total will be \$1,929.00
619 Grant
 \$561.00 per student (1 student)
 Total will be \$561.00
- (vii) Contractor: Kidz Therapy Services, PLLC
 Services: Instructional services for the 2021-22 school year
 Fees: **611 Grant**
 \$1,929.00 per student (5 students)
 \$643.00 per student Related Services (2 students)
 Total will be \$10,931.00
619 Grant
 \$561.00 per student (5 students)
 \$187.00 per student Related Services (2 students)
 Total will be \$3,179.00
- (viii) Contractor: The Lowell School
 Services: Instructional services for the 2021-22 school year
 Fees: **611 Grant**
 \$1,929.00 per student (1 student)
 Total will be \$1,929.00
- (ix) Contractor: The Summit School
 Services: Instructional services for the 2021-22 school year
 Fees: **611 Grant**
 \$1,929.00 per student (5 students)
 Total will be \$9,645.00
- (x) Contractor: Variety Child Learning Center
 Services: Instructional services for the 2021-22 school year
 Fees: **611 Grant**
 \$1,929.00 per student (3 students)
 Total will be \$5,787.00
619 Grant
 \$561.00 per student (3 students)
 Total will be \$1,683.00

Recommendation to **amend** the following contract (xi) which was approved by the Board of Education on June 24, 2021 (item B.22.):

- (xi) **Transportation – Coach Bus Service – Athletic, Field Trips & Other Events
 2021-22 Bid #21/22-65***

Bid Advertised – June 4, 2021
Bid Opened – June 17, 2021
Number of Invitation to bid mailed – 7
Number of bids received – 2

Bid e-Mailed – June 4, 2021

Recommendation: That award based on low cost satisfactorily meeting specifications are made to as follows:

Coachman Luxury Transport 1907 Broadhollow Road Farmingdale, NY 11735

TRIP 1 Camp Taconic EACH \$3,760.00
FOR (4) \$15,040.00

TRIP 2 NYS Band Championship, Syracuse NY EACH \$6,344.00
FOR (3) ~~\$19,032.00~~
FOR (4) \$25,376.00

TRIP 3 DECA, Rochester, NY EACH \$6,614.00
FOR (2) \$13,228.00

TRIP 4 PHYSICS DEPT. Six Flags EACH \$1,880.00
FOR (6) \$11,280.00

TRIP 5 MUSIC DEPT. HERSHEY PARK EACH \$2,300.00
FOR (2) \$4,600.00

TRIP 6 SCIENCE OLYMPIADS, Syracuse, NY EACH \$2,900.00
FOR (1) \$2,900.00

TRIP 7 MARCHING BAND Disneyworld, Orlando, FL EACH \$21,500.00
FOR (4) \$86,000.00

TRIP 8 MUSIC DEPARTMENT Villa Roma, Callicoon, NY EACH \$4,397.00
FOR (1) \$4,397.00

TOTAL BASE BID A

TRIPS 1-8 \$156,477.00 \$162,821.00

TRIP 9
ADD'L TRIP BASED ON 8 HR DAY \$1,325.00
ADD'L HR \$ 125.00

TRIP 10
OVERNIGHT TRIP BASED ON 8 HR DAY EACH WAY \$4,200.00
ADD'L HR \$ 125.00

TOTAL BASE BID B

TRIPS 9-10 \$5,525.00

GRAND TOTAL FOR BASE BID A AND BASE BID B

\$162,002.00 \$168,346.00

Estimated total cost is within the 2021-2022 budget.

**This contract for the 2021-2022 school year is subject to the Governor's order regarding New York State school closure and is contingent upon local, state, and federal COVID-19 regulations.*

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. (**Attachment B.2.**)

B.3. Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	MEDICAL INS ADM	\$132,593.50
9065-800-03-9000-303	HEALTH INS OPT OUT	\$237,406.50
	Subtotal	\$370,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
9901-930-03-9000-303	TRNSFR TO SCHOOL LUNCH	\$370,000.00
	Subtotal	\$370,000.00

REASON FOR TRANSFER REQUEST: To cover losses caused by the COVID-19 pandemic.

B.4. Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$2,061.37	Hts. Prof. Svcs.	2110-245-06-20HT	H19-00022	17
\$615.00	HH Prof. Svcs.	2110-245-07-20HH	H19-00022	15

B.5. Extraclassroom Activity Treasurer Reports (**Attachment B.5.**)

High School, June 2021

Middle School, June 2021

B.6. Recommendation by Dr. Michael Brostowski, Director of Health, Physical Education, and Athletics, to declare as obsolete the attached items which are no longer of use in the district, and are of no value. It is recommended that they be discarded. (**Attachment B.6.**)

B.7. Recommendation by Michelle Hazen, Harbor Hill School Principal, to declare as obsolete the attached item which is no longer of use in the district. It is no longer

functioning properly and has aged out of usefulness. It is suggested that this item be discarded. **(Attachment B.7.)**

- B.8.** Recommendation by Dr. Michael Brostowski, Director of Health, Physical Education, and Athletics, to declare as damaged the attached items which were irreparably damaged in a recent flood. It is recommended that they be discarded. **(Attachment B.8.)**
- B.9.** Recommendation by Dr. Michael Brostowski, Director of Health, Physical Education, and Athletics, to declare as obsolete the attached items which are no longer of use in the district. It is recommended that they be offered for sale by DECA in the high school store. **(Attachment B.9.)**
- B.10.** Recommendation by Craig Johanson, Roslyn Middle School Principal, to declare as obsolete the attached items which are no longer of use in the district. They have aged out of usefulness. It is suggested that these items be discarded. **(Attachment B.10.)**
- B.11. BE IT RESOLVED**, that the Board of Education hereby approves the Disclosure and Consent Agreement with Mill Neck Interpreter Service and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute said Disclosure and Consent Agreement and any other documents necessary to effectuate said Agreement on behalf of the Board of Education.

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 26, 2021 and September 9, 2021.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 23, 24, 26, 2021 and September 2, 3, 13, 2021.
- C&I.3** Recommendation to approve 4 students and 1 chaperone from Roslyn High School to attend the New York State School Music Association (NYSSMA) All State Conference in Rochester, New York from December 2 through December 5, 2021 at an estimated cost to the district of \$5,199.43.
**This trip is contingent upon Federal, State and Local conditions and guidelines regarding COVID-19 regulations.*
- C&I.4** Recommendation to approve 1 advisor, 167 students and 13 chaperones from the Roslyn High School Marching Band to attend the Marching Band Orlando Trip in Orlando, Florida via coach buses from February 19 through February 26, 2022.

Total cost of trip is \$321,550.00; estimated cost to the district \$ 82,550.00 and student contribution \$239,000.00; or

* Recommendation to approve 1 advisor, 167 students and 13 chaperones from the Roslyn High School Marching Band to attend the Marching Band Orlando Trip in Orlando, Florida via chartered plane from February 19 through February 26, 2022. Total cost of trip is \$360,259.00; estimated cost to the district \$82,500.00 and student contribution \$277,709.00.

(* Subject to review and approval by district counsel)

This trip is contingent upon Federal, State and Local conditions and guidelines regarding COVID-19 regulations

Addendum

BOARD OF EDUCATION:

BOE.1 BE IT RESOLVED, that the Board of Education of the Roslyn UFSD hereby approves the Indemnity Agreement with Central Air Corporation in favor of the Roslyn UFSD;

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Indemnity Agreement on behalf of the Board of Education.

Ms. Ben-Levy moved, seconded by Mr. Litvack and carried by a vote of 5-0, (Messrs. Dubner and Saffron absent) to approve the Personnel Agenda Items P.1 – P.2, Addenda P.1 and P.2, Business/Finance Agenda Items B.1 – B.11, Curriculum and Instruction Agenda Items C&I.1 – C&I.4 and Addendum BOE.1 as a consent agenda.

Public Comments #2

No public comments.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy made a motion to adjourn, seconded by Mr. Seinfeld, carried by a vote of 5-0, (Messrs. Dubner and Saffron absent) to adjourn at 7:22 p.m.

Respectfully submitted,

Nancy Carney Jones

Nancy Carney Jones

District Clerk